

## LEADERSHIP SELF-EVALUATION FORM

	Yes	No
<b>1. Am I prepared for a leadership role?</b> <ul style="list-style-type: none"> <li>▪ Do I have faith in my ability?</li> <li>▪ Do I have the courage to make decisions?</li> <li>▪ Do I understand the position?</li> <li>▪ Do I know the organization – local, District and International?</li> <li>▪ Do I have the time to be a leader?</li> </ul>		
<b>2. Am I approachable to all members?</b> <ul style="list-style-type: none"> <li>▪ Do I have a sense of humor?</li> <li>▪ Do I admit failure on my part?</li> <li>▪ Do I represent all members of the organization?</li> <li>▪ Do I praise individually and collectively?</li> <li>▪ Do I have time to recognize members?</li> </ul>		
<b>3. Can I communicate with people?</b> <ul style="list-style-type: none"> <li>▪ Do I listen when other talk?</li> <li>▪ Do I have patience with people?</li> <li>▪ Do I praise in public as well as in private?</li> <li>▪ Do I paraphrase statements by others for clarity's sake?</li> </ul>		
<b>4. Can I evaluate people?</b> <ul style="list-style-type: none"> <li>▪ Do I understand job assignments in the organization?</li> <li>▪ Do I promote other people's ideas?</li> <li>▪ Do I understand teamwork?</li> <li>▪ Do I recognize ability in others?</li> </ul>		
<b>5. Am I trustworthy as a leader?</b> <ul style="list-style-type: none"> <li>▪ Do I respect a confidence from a member?</li> <li>▪ Do I refrain from arguments with members?</li> <li>▪ Do I inspire confidence and sincerity?</li> <li>▪ Do I show an interest in each person?</li> <li>▪ Do I act autocratically in or out of meetings?</li> <li>▪ Do I express enthusiasm for the group?</li> </ul>		
<b>6. Can I delegate authority?</b> <ul style="list-style-type: none"> <li>▪ Do I delegate job authority for job action?</li> <li>▪ Do I delegate in a logical and concise order?</li> <li>▪ Do I instill responsibility through action?</li> <li>▪ Do I ask for teamwork on projects?</li> <li>▪ Do I utilize other people's time effectively?</li> </ul>		
<b>7. Can I make decisions?</b> <ul style="list-style-type: none"> <li>▪ Do I work logically and creatively?</li> <li>▪ Do I utilize limited time effectively?</li> <li>▪ Do I complete the task and encourage new ideas and projects?</li> <li>▪ Do I positively state conclusions?</li> </ul>		