

# **ALTRUSA OFFICER INSTALLATION**

## **"FINE ART" THEME**

"Fine Art" was once described as that in which the hand, the head and the heart of man go together. So let's describe this club as a work of "Fine Art." Your hands to do the work, your heads to reason and your hearts to feel and love. All club projects and programs will be better achieved when, in harmony, you work with hands, head and heart.

The heart is especially important to us tonight, and with emphasis on a loving, giving heart the officers of the Altrusa International of (Name of Club) will be installed.

The hands of a club are its members, old and new, to whom a club owes its success in its projects, and without whom a club would cease to exist as a living, loving and working institution.

The mind of a club might well be its Board of Directors, for without this group to consider and reason out the projects and requests which are directed to it, the business of deciding what work is to be done would be so time consuming there would be little time for other work.

Without a doubt, the heart of the club would be its officers. They should always keep the club members feeling compassionate and loving in all club work.

It is my privilege to install your newly elected officers for the coming year. The year that we will be leaving tonight has been a most outstanding one . . . one of which you may each be proud. The officers who served you may each leave with a sense of pride in their leadership and in the knowledge that they leave for you a firm foundation for building and the legacy of true, strong hearts.

Will the new officers please come forward?

You each have been selected by this club to assume the responsibilities of leadership during the coming year. In order that the work may be a success, it will be necessary for each of you to perform every duty conscientiously, with your hands, your head and your heart. It will be up to you to give to this club that extra "loving touch." It will be your duty to attend every meeting, if at all possible, and to serve faithfully in office, until your successor has been duly elected and installed to replace you.

The symbols I use tonight for this installation include the "loving touch" symbol for some of you and the heart itself for your president.

**PAST PRESIDENT:**

(Name), as Past President, you have already provided this club with your "loving touch." The membership is appreciative of all your efforts and hard work this past year. We look forward to your continuing to provide your "loving touch" as you continue to serve on the Board of Directors as an advisor. Do you accept this responsibility?

**DIRECTORS:**

(Name/names), as Directors, your hours will be spent rendering service to your club and to your community. You should spend your time assisting your fellow club members to become more of a part of the activities of the club. You will assist the other officers in providing leadership for this club. Do you accept these responsibilities? With this symbol of the loving touch, the club comes that much closer to fulfillment.

**TREASURER:**

(Name), to you as treasurer, has been entrusted the receiving of all funds of this organization. It is your duty to keep an accurate account of receipts and expenditures, and to present a financial report at each Board and club business meeting. Do you accept these responsibilities? On you we bestow this loving touch.

**CORRESPONDING SECRETARY:**

(Name), as Corresponding Secretary, it is your duty to answer all letters promptly and to acquire a broad knowledge of the activities of this club so that you may intelligently and effectively attend to all correspondence of this club. Do you accept these responsibilities? With this token, we ask that you, too, add your loving touch.

**RECORDING SECRETARY:**

(Name), the work of Recording Secretary will require special attention and care. It is your duty to keep the minutes of the Board meetings and business meetings so as to have an accurate record of the purposes and policies of this club. Do you accept this responsibility? You, too, then add your loving touch.

**VICE PRESIDENT:**

(Name), as Vice President, your duty is primarily to assist the President. If ever her absence is necessary, you should be prepared to assume the responsibilities of her office and to perform the duties to the best of your ability. Do you accept this responsibility? To you, I also give the symbol of the loving touch, knowing you will add just that to your office.

**PRESIDENT:**

(Name), as President, this organization has conferred upon you its highest honor, and its greatest responsibility. In proportion to your enthusiasm, and in proportion to your guidance, this club will grow and develop. May it be your constant aim and endeavor to promote growth and harmony of action. May your decisions be free from all prejudice and injustice. It will be your duty to preside at all meetings and be ex-officio member of all committees, except the committee on nominations, in order that you may be the leader

in carrying on the policies of this club. It will be your duty to promote the objectives and purposes of Altrusa International of (Name of Club) **"WITH ALL YOUR HEART."** Do you accept these responsibilities? With this symbol, you now represent the **HEART** of your club, and with the added "loving touch" of your officers, you now represent the new officers of Altrusa International of (Name of Club).

To the officers and to all of you, as members, remember . . . .

Gold and silver are gifts that are treasured by many,  
But gifts of the heart cost not a penny.  
A smile is a gift you can give every day.  
Laughter's a gift that holds happiness in it.  
Time is a gift to enjoy every minute.  
The world is a gift, for God in his love  
Gives us green meadows and blue skies above.  
Giving is receiving . . . receiving is giving  
That's really the secret that lies within living.  
So give something each day and you'll find that it's true  
All the gifts of the heart will be given to you.

May this opportunity to serve bring you joy . . . a gift from the heart . . . which is found in working together for a common cause and purpose.

I am happy to proclaim these officers of Altrusa International of (Name of Club) duly installed.

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