

## ALTRUSA OFFICERS INSTALLATION

### KEYS TO ALTRUSA THEME

#### From a District Ten Publication

Props: small plants for each officer or large cutout keys marked appropriately

The keys to Altrusa are Amity, Loyalty, Talent, Reciprocity, Unity, Service and Achievement. As Altrusans, we appreciate the fact that Altrusa offers amity, stimulates Loyalty, encourages the expression of Talent, gives impetus to Reciprocity, develops Unity, means Service and brings Achievement.

To you, \_\_\_\_\_, as IMMEDIATE PAST PRESIDENT, I present the key to Application for you have valuable experience to apply when called upon by the President for counsel or to accept a special assignment, and as an active participant on the Board. You will help yourself and our club grow through Application just as your plant will grow.

To our new DIRECTOR(S), \_\_\_\_\_, and our CONTINUING DIRECTOR(S), \_\_\_\_\_, I present the key marked Leadership. You will be looked to for leadership in expressing ideas on the Board, and carrying out whatever assignments may be entrusted to you. Your leadership will be needed whenever you are called upon to assist in club management decisions. Through Leadership you will help yourself and our club grow as your plant grows.

To our TREASURER, \_\_\_\_\_, I present the key marked Thoroughness. You will be counted on to be thorough in your management of the club's finances and financial records. Thoroughness is the key to keeping the membership roster in accord with district and international records and the dues payment on time. Due to your Thoroughness you will help yourself and our club grow as your plant will grow.

To our CORRESPONDING SECRETARY, \_\_\_\_\_, I present the key marked Resolution. For it will tale Resolution, firm resolve, to handle promptly and well all correspondence of the club and to interpret or recap for the members of the Board and the club letters received by the club. Resolution applied to all the duties of the office of Corresponding Secretary will achieve effective resolution of them. With Resolution, you will help yourself and our club grow as your plant will grow.

To our RECORDING SECRETARY, \_\_\_\_\_, and our SECOND VICE PRESIDENT, \_\_\_\_\_, I present the key to Steadfastness. For the president will depend upon you to be standing by, to be prepared at all times with your leadership skills in readiness, to serve in her absence, and to perform her duties and any others that may be assigned to you as next in command in the club. With Steadfastness, you will help yourself and our club grow as your plants will grow.

To \_\_\_\_\_, our PRESIDENT, I hand the key to Administration. Upon your shoulders rests the highest honor and the greatest responsibility. We look to your Administration to make club activity a happy and satisfying experience for all members, with full awareness of the total scope of membership as part of an International service organization. We look to you, as the Board's chief officer to carry out your responsibilities according to the bylaws and the Local Club

Handbook, and to see that board members do also with imagination and innovation. It is now my great pleasure to present to you the pin that distinguishes the office of President. (Immediate Past President presents the gavel.) Congratulations.

I now declare the Board installed. The Board members have accepted the keys to excellence in their offices. Now, all of you represent the keys that will give them the support to help our club in service.