

Our Altrusa Royalty
Installation of Officers
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2005-2007 Director, District Three
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Altrusans are very special people. In fact, we emphasize that you do not “join Altrusa,” but rather, you become an Altrusan. It is a way of life for most of us.

This installation has been inspired by the “Miss Congeniality” award at Conference and the idea that every Altrusan is a member of the **Royal Family of Altrusa**.

As I introduce each rank of your Royal Family, would that member of the Board please step forward and be recognized?

Queen Mother – Immediate Past President _____, as Immediate Past President, you possess the knowledge and experience of having served your club in the highest position of responsibility. You will be very valuable to your President for counsel and guidance, and to your Board as an advisor. They will be comforted by knowing that you are always available to assist. Do you, (name), accept this responsibility?

House of Ladies – Directors – _____, as Directors, it will be your responsibility to learn the aims and goals of your President and strive to make them happen. Your leadership will be needed in whatever capacity you are called upon to fill. You will need to be available to assist your club with projects and plans. Do you each accept this responsibility?

Countess – Treasurer – _____, as Treasurer, you will be responsible for the collection, disbursement and recording of the clubs funds. This is a tremendous responsibility not to be taken lightly. You are given the duty of reporting at each Board and business meeting so that the members will know the financial standing of the club at all times. You must be steadfast and faithful in the performance of your duties as Treasurer. Do you, (name), accept this responsibility?

Court Scribe – Secretary – _____, as Secretary, you are responsible for keeping the records of the Club’s Board and Business Meetings. By preserving in writing the actions taken and goals attained by your Club, you will provide a history, an accurate record of the purposes and policies of your Club. You are charged with the duty to attend all Club meetings or arrange for someone else in your absence so that the chain of history remains unbroken. Do you, (name), accept this responsibility?

Duchess – 2nd Vice-President – _____, as 2nd Vice President, you are responsible for providing support and guidance for everyone on the Board. You should always project a positive outlook for your Club and Altrusa International. Your position is one of trust for the present and hope for the future of your Club. Do you, (name), accept this responsibility?

Princess – 1st Vice-President – _____, as 1st Vice-President, you are the most important assistant and helper to the President. You will be called upon to serve at any time needed in the President's absence. You should always be prepared to step in when necessary and consider your term as 1st Vice-President as a learning and training time. Do you, (name), accept this responsibility?

Queen – President – _____, as President, you are the chief officer, the presiding officer having charge of all the Club meetings. You are in essence the Hostess of each gathering with the responsibility of making all members and guests feel welcome and important. Your position is one of ultimate leadership as you are charged with the duty of guiding all the other officers, board members and committee chairs in the pursuit and accomplishment of their responsibilities and duties. The enthusiasm, the success, the attainment of Club goals all rest with you as you lead by example. Do you, (name), accept this responsibility?

Officers of Altrusa International of _____, have you become familiar with the responsibilities of your office? If so, please answer, "I have."

I now declare you to be installed as the 200__-200__ officers of Altrusa International of _____.