

Installation of Officers Chain of Progress

Before we begin installation of the new officers I would like to recognize the Board of Directors who have served you so well over the past year.

«Outgoing_Officers»

Some of them continue on for this year; others pass their leadership on to new members of the club. Regardless, they are to be thanked and commended for their service to Altrusa International of «Club»

An installation of officers is neither a beginning nor an ending; but rather a vital link in the chain of progress for Altrusa.

At all levels of our organization, Local, District and International, it is imperative to have a smooth transition from one administration to the next, from one chairman to the next, to ensure that our chain of progress remains intact, securing the steady growth of our clubs, and thus, our International organization. This evening adds yet another golden link to our growing chain of progress.

Communication is the key to any successful endeavor especially to our ever growing, widespread organization. Communication is the magic link that binds us all together, sharing our triumphs and our failures, our joys and our sorrows, our ideas and our plans for the future of Altrusa built on the firm foundation of our shared past experiences. Communication is the medium that allows us to move steadily forward adding each new link of progress to the chain so carefully formed by the administrations that have gone before.

Tonight we continue the link by adding to the chain of progress of the Altrusa Club of «Club» and Altrusa International, Inc.

It is appropriate that we have selected communications and a golden chain as our symbol. Upon close examination, it can be observed that each link is slightly different, just as each Altrusa member, each Local Club and each District is slightly different. Notice that each link by itself is unsupportive. When they are joined together, the links, through communication and common purpose, provide a strong, unbroken chain of progress which is symbolic of Altrusa International, Inc.

It is significant that the first link of our chain is presented to our outgoing president, «**PastPres**», to be accepted by her on behalf of her administration and for all of the members who so diligently worked to make this year so outstanding under her capable leadership. Many good things have been accomplished this year, and the club is grateful to «**PastPres**» for all she has done. Your office this year as Immediate Past President, will take a mixture of talent as you help the new administration further opportunities for service in your community and be helpful as a member of the Board of Directors. The link of your administration will weld to the links that will compose the new administration. Your link becomes the first link in the chain of progress.

«**Direct1**», «**Direct2**», «**Direct3**», and «**Direct4**». as Directors, serve as the vital communication link between the members and the Board of Directors of Altrusa International of «Club». Your link will have an important part in shaping and recommending policies, acting as liaison between the members and the Board and assisting where needed. You, as Directors, are responsible for the well-being of this club. The links presented to you tonight are significant of the vital communications network that you will provide. YOU are the voice of the members linking this club to District and to Altrusa International forming the framework of our organization.

«**Treasurer**», as Treasurer you will be the chief fiscal officer of the club. In this capacity you will oversee the financial affairs, keep accurate record of receipts, expenditures, collect all money due the club, and pay bills authorized by the Board of Directors. You will prepare a financial report once a month to be given to the Board of Directors and then to the membership of the club. You hold the financial link as you communicate closely with the club, with District and Altrusa International, Inc. to weld the link of financial strength in this chain of progress.

«**Secretary**», as Secretary you are responsible for the club's correspondence and for the permanent records of the club. You should have a good knowledge of the club, its traditions, its records and of Board and membership decisions. You are the essential outreach link between Altrusa International of «Club», District Three, Altrusa International, Inc. and this community. Promptness, thoroughness and accuracy must be part of your link in the chain. This link is most important, as your good record keeping provides the history of this administration and records experiences and decisions that serve as a guide for future administrations.

«**VP2**», as Second Vice President and «**VP1**» as First Vice President, will serve as presiding officer in the absence of the President or on such other occasions as the President may direct. You will be prepared to perform such other duties as your President may assign. In all things contribute your influence and energies to the support and well-being of Altrusa. Read all Altrusa materials and be well informed. You, too, will be a vocal voice on the Board of Directors, representing the membership. Your link is the link of duty, serving as needed, providing advice, ideas, good morale, strength and depth for the chain of progress.

«**President**», you have been elected to assume the highest office this club has in its power to bestow upon you. With your election, the members have expressed their faith, confidence and well wishes. Your acceptance of this office carries with it an obligation to be true in thought, in work, and in deed to the Principles of Altrusa. As President and Chairman of the Board of Directors, it is your responsibility to work with the Board in executing the affairs of the club in accordance with the Bylaws of Altrusa International, Inc. Show interest in the desires of the membership. Your qualities of leadership, enthusiasm and zest will serve as an inspiration to all as you represent Altrusa International of «Club» and hold the fragile, yet strong chain of progress within your keeping. Your link is a critical link, for under your watchful guidance and authority rests the connecting links of the past along with the growing links of the future.

There is one important link remaining. This link is the members of this club. Without this link your club, District Three and Altrusa International could not exist. I charge all of you as Altrusans to keep the lines of communication open and the flow of information moving. Actively participate and be involved. Your elected leaders want to lead in the direction that you, the membership, wants to be led, and this can only be accomplished through your good communication.

Altrusans of «Club», I proudly present you with this chain as a symbol of the willingness of the membership to lend their support to this administration. Keep it strong and complete over the coming year.

«**PastPres**», will you please place the new President's Pin in its proper place, over the heart? «**President**», you are privileged to wear the President's Pin as long as you are an Altrusan in good standing. I know you will wear it proudly.

[I present you with your gavel, the symbol of your office. Use your gavel with authority and discretion.]

In naming these challenges and responsibilities to you and presenting your links, it is my pleasure to declare you duly installed officers of the Altrusa Club of «Club». May I offer my congratulations to each of you.

And now, may I present your new President, «**President**».

Note: This ceremony uses chain links. You can purchase individual links that have a twist section

where you can insert the next link in the chain. Spray paint the individual links gold.